



Area of Focus: Literacy or Numeracy
Overall Goal: Based on input from each TR Leger campus, our goal is to work collaboratively to expand opportunities to improve student engagement and achievement of literacy skills.

Needs Assessment / Where Are We Now??

Complete this section with data that is driving your decision-making to establish your goal above and If/Then statement below for the first Cycle of Inquiry.

Our school's SIPSA Literacy goal and If/Then Statement for the First Cycle of Inquiry are based on a collaborative assessment of our literacy learners' strengths and needs made at our school SIPSA meeting on June 7, 2017, and on the two goals set by each T.R. Leger Campus in September, 2017 to improve student achievement in literacy. These goals were based on a staff assessment of learning needs at each campus.

PLAN	ACT	ASSESS	REFLECT
<p>PLAN: Needs Assessment Where are we now?</p> <p>1st CYCLE OF INQUIRY Starting June 29, 2017</p> <p>If we support digital learning skills by providing colourful, clear tip sheets, one-to-one modeling and conferencing, workshops, orientation to online resources and access to STEP Program support, then we will see improved student achievement of literacy skills.</p> <p>If/Then Statement: Posted by October 10, 2017</p>	<p>ACT: Evidenced-Based Strategies/Action What are we going to do?</p> <p>Actions will be outlined in the first three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle – November 17th.</p> <p>The D2L log-in tip sheet was revised for greater ease of use and distributed to staff. A digital literacy tracking form was created for gathering data and distributed to all team members. A professional learning session for team members on the subject of using digital resources to support literacy learning was delivered by our TELC.</p>	<p>ASSESS: Monitor/Gather Data How are we doing? What evidence do you have?</p> <p>Data Gathering will be outlined and collected in the first three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle – November 17th</p> <p>Each team member used a variety of digital resources to support literacy learning. These included software, websites, smartboards and D2L courses. The most successful strategies used were modeling and conferencing to assist students with skills such as logging in to and navigating websites. Methods for gathering data included progress checks, intervention logs and a digital literacy tracking form. Team members reported on their progress at our meeting on Nov. 14, and completed an activity to identify common observations in our work. These common observations provided the basis for our reflection statement.</p>	<p>REFLECT: Analyze/Reflect How did we do? Where to next?</p> <p>Reflections of Learning Teams work for cycle one will be summarized here at the end of the cycle by November 17th and posted on Insite</p> <p>During the first cycle of inquiry, staff focused on using the modeling strategy to support students in their use of digital resources, especially D2L. Staff observed increased student engagement with literacy learning as a result of their use of these strategies. Our team plans to continue working with our TELC to build our capacity for using digital resources to support literacy learning. Collaboration between the adult credit and STEP programs has been expanded to include all students over the age of 18.</p>
<p>2nd CYCLE OF INQUIRY Starting November 20, 2017</p> <p>Complete this section with any new data from your 1st Cycle of Inquiry.</p> <p>If/Then Statement: Posted by December 1, 2017</p> <p>IF our learning team members collaborate to design a tracking tool to identify, support, observe and record progress of struggling literacy learners, and IF members of the learning team identify and implement strategies to increase their communication and collaboration during this learning cycle, THEN we will see an improvement in both the achievement of these</p>	<p>Actions will be outlined in the three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle on March 9th, 2018</p>	<p>Data Gathering will be outlined and collected in the three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle on March 9th, 2018</p>	<p>Reflections of Learning Teams work for cycle two will be summarized here at the end of the cycle on March 9th, 2018, and posted on Insite</p>

<p>students, our ability to document that improvement AND we will see an improvement in our practice resulting from increased communication and collaboration with our colleagues.</p>			
<p>3rd CYCLE OF INQUIRY Starting March 19, 2018 <i>Complete this section with any new data from your 2nd Cycle of Inquiry</i></p> <p>If/Then Statement: Posted by March 30, 2018</p>	<p><i>Actions will be outlined in the three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle by June 15th, 2018.</i></p>	<p><i>Data Gathering will be outlined and collected in the three learning team meetings through the "SIPSA Monitoring Template" and summarized here at the end of the cycle by June 15, 2018.</i></p>	<p><i>Reflections of Learning Teams work for cycle two will be summarized here at the end of the cycle by June 15th, 2018, and posted on Insite</i></p>